

## PA-504 Continuum of Care Governing Board Meeting Minutes

DATE 10/27/2023

TIME 11:00-12:00pm

LOCATION Zoom

### Distributed Documents:

- Bio – Whitney Drukier
- PA-504 CoC Governance Charter
- Draft: YWH Operations Manual 2023 updates
- Summary of YWH Policies and Procedures Updates 2023

### Attendees:

**Governing Board Members:** Synethia Hill, Jason Alexander, Stacey Woodland, Dennis Miller, Joanne Washington, Whitney Drukier, Sherilyn Homans, Mark Boorse, Robert Mott, Jade Utz, Meg Snead, Maureen Feeny-Byrnes, Shacambria Wright

**Guests:** Ruth Almy, Mikaela Lanford, Kayleigh Silver

### Notes

- I. Welcome – Stacey Woodland
- II. United Way 2-1-1 Coordinated Entry Changes in 2024
  - Kayleigh Silver updates the Board on a change coming in 2024. CE front door service for crisis response to Your Way Home is put out on RFP, which was done this year. Due to the concerns raised in evaluation of the non-person-centered barrier to access of a call center, and budget concerns, we have decided to move away from 2-1-1 service as the main point of contact. YWH will have in-house CE services through the Montgomery County HHS Community Connections Services. They will offer a call line from 7am-7pm, and walk-in services at 4 sites in the county. We are working on this transition now and will have a soft launch in January, with a full launch on February 1, 2024. United Way has been notified, we are working with Community Connections on the transition.

- Meg Snead is excited to hear this; from a state regulatory perspective, 2-1-1 has not functioned the way we really need to serve very vulnerable people.
- KS – As a clarification, 2-1-1 will still exist as an information and referral hotline; it will refer Montgomery County residents to Community Connections for Your Way Home CE.

### III. CoC Governing Board Membership – Dennis Miller

- Welcome Whitney Drukier
- Appointed Agencies Open Seats
  - Jason Alexander updates the Board that we are approaching the end of a term of office. There are 3-4 seats attended as appointed seats for certain agencies and government bodies. We will reach out to those agencies and ask them to put forward a candidate. The Board will review, hopefully in the next meeting.
- 2024 Open Seat Election
  - Will start advertising in January and allow any CoC member to apply for a Board position. Goal is to continue to diversify the representation on the Board of the geography of the county, where people connect with our crisis response system, and people with lived experience.
- We will also discuss officer positions on the Board for an election cycle to start in January.

#### IV. Governing Board Charter

- Charter revision – Chair
  - Addition that officers may be reelected for one additional two-year term.
- Appointment – Commerce Department
  - Change would make the Commerce Department representation appointed
- Both changes are voted on. Dennis Miller Motion to approve. Stacey Woodland seconds. Motion carries.
- This updated Charter will be posted to the website and distributed to the Board.

#### V. Code Blue Shelter Update – Mikaela Lanford

- New Shelters
  - New shelters are in constant communication with OHCD and are hoping to open at the start of the season but are newly launching and being supported in that capacity by OHCD.
  - Kayleigh Silver – this has been a great partnership effort this year to address this emergency response, by community organizations and YWH networks and funding.
- Donations Needed
  - Synethia Hill – Thank you to governing board members who shared the call for donations for blankets, pillows, bed bug covers, etc.

#### VI. Hunger & Homeless Awareness Week

- Events in the county will be shared and promoted by Your Way Home – please let Ruth Almy know of any events or donation drives!
- This year YWH will kick off the PIT Count donation drive during Hunger and Homelessness Awareness Week.

#### VII. YWH Program Manual Draft

- Every year, we update the Policies and Procedures Manual. Mikaela Lanford conducts an overview of this year's changes, to be voted on in the November CoC Governing Board Meeting.
- Joanne Washington offers a comment on gray areas with Rapid Rehousing funding and overall qualifications for enrollment. Households which don't qualify for RRH should have some other funding available for assistance.
- Mikaela L. and Synethia S. offer a one on one meeting on this topic to bring suggestions for edits and additions to the Board.

#### VIII. Salvation Army Norristown PSH Program Termination – Jason Alexander

- RFP Review Team – This is a master lease program, where the clients will remain but the leases will transfer to another organization. Clients will have new case managers and landlords are not obligated to continue working with new master lease holding organization. This

	<p>is a process we will start and complete next year.</p> <ul style="list-style-type: none"> <li>• Call for Board Member volunteers to review the RFP submissions</li> </ul> <p>IX. Feedback &amp; Input, Announcements, Closing Statements</p> <p>X. Adjourn</p>
Next Meeting	<b>December 15, 2023, 11am</b>